FormProgress report **for the Fund against Child Labour (FBK)  
Multi stakeholder initiatives (MSI)**

Please use the following link to enter the survey: <https://rvo.datacoll.net/xyhezeqtpw?l=en>

1. **General information**

|  |  |
| --- | --- |
| Project title |  |
| Reference number | **FBK17MSI** |
| Name lead party |  |
| Name project partner(s) |  |
| Project countr(y)(ies) |  |
| Actual start date of project |  |
| Scheduled end date of project |  |
| Reporting period |  |

1. **Project implementation**

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| 1. Take the results scheme included in the (amended) Grant Decision as a starting point to describe the progress of the project results. Describe the progress for each result below: Iwhat has been achieved so far for this result,, IIwhich specific activities were carried out, IIIare there any (new) changes (also motivate the changes) and IVattach **only the relevant** MOVs[[1]](#footnote-1). Please include previously reported results in this scheme, so that the overview is always complete. 2. In order to get an insight into the effects and lessons learned of the MSI projects, we kindly request you (the Lead party) and your project partners **to fill in the self-assessment survey**. This survey is a follow up of the other surveys that we sent out to establish a baseline and track your progress. *Please use the following link to enter the survey:* [*https://rvo.datacoll.net/xyhezeqtpw?l=en*](https://rvo.datacoll.net/xyhezeqtpw?l=en) | | | |
|  | **I. Describe what has been achieved so far for this result.** | **II. Which specific activities were carried out (mention also the activity number)?** | **III. Are there any (new) changes (motivate the changes)?**[[2]](#footnote-2) |
| Progress in project achieved under Result 1  MOVs attached?[[3]](#footnote-3)  Yes  No |  |  |  |
| Progress in project achieved under Result 2  MOVs attached?  Yes  No |  |  |  |
| Progress in project achieved under Result 3  MOVs attached?  Yes  No |  |  |  |
| Progress in project achieved under Result 4  MOVs attached?  Yes  No |  |  |  |
| Progress in project achieved under Result 5  MOVs attached?  Yes  No |  |  |  |
| Progress in project achieved under Result 6  MOVs attached?  Yes  No |  |  |  |
| Progress in project achieved under Result 7  MOVs attached?  Yes  No |  |  |  |

1. **Financial Reporting**

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| 1. Please fill in the realised costs per result for this reporting period in the financial reporting tool (sent to you by email) and send with this progress report as an attachment by email. The realised costs must correspond with the results and budget according to the (amended) Grant Decision. 2. If the total realised costs deviate from the approved budget in the (amended) Grant Decision by more than 25% (per result), please provide below an explanation for the deviation(s) and (if applicable) how this will influence the project and submit a budget change request for RVO.nl's approval. |
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1. **Other remarks**

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| If you have any other remarks regarding the project, please state them here. |
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1. **Declaration and signature**

By signing this progress report, the lead party declares that the information in this report (and its annexes) is accurate and complete and fulfils the conditions agreed in the (amended) Grant Decision.

|  |  |
| --- | --- |
| Organisation |  |
| Name |  |
| Position |  |
| Date |  |
| Signature |  |

**Instructions:**

* This report presents a summary of the progress of the project and the result(s) achieved so far;
* This progress report and all accompanying documents must be in English;
* Please send this report with the relevant annexes to [fbk@rvo.nl](mailto:fbk@rvo.nl);
* RVO.nl should receive this progress report before the submission deadline stated in the (amended) Grant Decision ('beschikking');
* This report has to be signed by the lead party.

1. Attach the most important Means of Verification (MOVs) to this report. It is necessary that you keep the other MOVs in your administration. Later on the Netherlands Enterprise Agency (RVO.nl) may ask you to send the other MOVs. [↑](#footnote-ref-1)
2. Describe all the changes that were made and their effect on the activities carried out in the project. Also mention whether you have already discussed these changes with RVO.nl. [↑](#footnote-ref-2)
3. If you attach MOVs to this report as evidence that certain activities have been executed, please make sure you make a clear reference (for example a number in the file name) to the corresponding activity number. [↑](#footnote-ref-3)