

FBK Example template

**Management Statement**

|  |
| --- |
| The board |

of

|  |
| --- |
| company name |

based in

|  |
| --- |
| location |

makes this management statement to the Netherlands Enterprise Agency (RVO) on the received subsidy under the Fund against Child Labour (FBK):

* During

|  |
| --- |
| total project period |

* on project

|  |
| --- |
| project title |

* reference number **FVO**

|  |
| --- |
| reference number |

|  |
| --- |
| The board |

declares that all submitted data and reports are correct and truthful, and follow the grant decision of

|  |
| --- |
| day – month - year |

Also,

|  |
| --- |
| The board |

declares that:

* They carried out all activities for which they received a subsidy from the grant decision.

|  |
| --- |
| Add a short explanation of the activities |

* They fulfilled all obligations as stated in the grant decision;
* The total amount of realised eligible costs [[1]](#footnote-1)is

|  |
| --- |
| Insert amount in euros |

* The total revenues[[2]](#footnote-2) realised from the FVO project, including third-party contributions, are

|  |
| --- |
| Insert amount |

(if applicable, not all projects will create revenues); and

* The realised own contribution's total amount is

|  |
| --- |
| Insert amount |

(the realised own contribution is the difference between the total amount of realised eligible costs and the final subsidy amount received).

* Your final report summarises the B project results and the total costs. We will determine the final subsidy amount based on this report.
* Complete your report and all annexes in English.
* Please send your report with the annexes mentioned below to [fbk@rvo.nl](mailto:fbk@rvo.nl):
  + **Agreed MoV's per result;**
  + **Results sheet;**
  + **Financial budget tool; and**
  + **Management Statement.**
* Send us the final report according to the (amended) grant decision date.
* The lead party must sign the final report.

Read all questions first before you answer them to avoid repetition.

**Signatures**

President of the board

Name

|  |
| --- |
| fill out |

Date

|  |
| --- |
| fill out. |

Location

|  |
| --- |
| fill out |

Signature

|  |
| --- |
| fill out |

Project country/countries

|  |
| --- |
| fill out |

|  |
| --- |
| function |

Name

|  |
| --- |
| fill out. |

Date

|  |
| --- |
| fill out |

Location

|  |
| --- |
| fill out |

|  |
| --- |
| Optional: extra signature(s) |

1. Eligible costs include the overall project costs for Project A and Project B, including the own contribution. [↑](#footnote-ref-1)
2. Most projects do not create revenue. An example of income in an FVO project is the project costs for given workshops. In that case, you register the income from those workshops as revenue. [↑](#footnote-ref-2)