|  |  |
| --- | --- |
| |  | | --- | | Questions & Answers |   **Product Development Partnerships IV Fund**  **(29-08-2022)** |

**Below are the questions the Netherlands Enterprise Agency (RVO) has received and our answers. Similar answers and questions have been combined.**

**You can find more information on the programme at** [**https://english.rvo.nl/pdp**](https://english.rvo.nl/pdp)**.**

**Question 1**

It is mentioned that "The calculation shows that the administrative burden expressed as a percentage of the total available grant budget is 0.9%." Could you please explain what this means and what the implications are for RVO and PDPs?

**Answer**

This is an estimate of the cost of the application process for the PDP IV Fund based on a standard model. The purpose is to give applicants an idea of the estimated administrative burden. This has no formal implications for the PDPs or RVO. These costs are not to be included in the grant application.

**Question 2**

Can you please advise if there are any limits or guidelines for overhead rates?

**Answer**

There are no guidelines or limits for overhead rates. The overhead should be based on actual overhead costs.

**Question 3**

Is it possible to submit multiple proposals?

**Answer**

Yes, this is possible.

**Question 4**

Is a proposal with a single product or a proposal with multiple products preferable?

**Answer**

There is no preference mentioned in the Grant regulations for PDP IV Fund.

**Question 5**

Where can I find the budget calculation tool?

**Answer**

The budget calculation tool is available on our website:<https://english.rvo.nl/sites/default/files/2022/08/Multi-annual-Budget-Sheet-PDP-IV-2022-.xlsx>

**Question 6**

Can I submit a draft proposal before 2 September and the final proposal before 16 September?

**Answer**

It is not possible to submit a draft proposal due to the limited time frame. We will only use the time between 2 September and 16 September to get additional information if necessary.

**Question 7**

Are activities other than those mentioned under section V.3 eligible if they contribute to the development of the same product?

**Answer**

The list of eligible activities is limited to those mentioned under section V.3. If certain activities directly relate to this list, they may be considered eligible depending on the activity.

**Question 8**

Section V.4 mentions the remuneration level of management. What is considered a responsible level of remuneration?

**Answer**

There are no set boundaries in terms of remuneration for management. These costs should be realistic and suitable for the type of organisation/company. If requested, the applicant should be able to justify these costs.

**Question 9**

What is the difference between the categories 'overhead other' and 'other' in the budget sheet?

**Answer**

'Overhead other' is for regular overhead costs. 'Other' refers to all other costs that are directly related to the proposed activities but do not necessarily fit the listed categories in the budget sheet.