



Appendix 5

LETTER OF INTENT regarding the PARTNERSHIP COOPERATION AGREEMENT for the SDG Partnership ('SDGP') facility 2019

The undersigned,

Applicant: _____ [Full name legal entity], having its registered office and principal place of business in _____ [Address], _____ [Country], hereinafter called Applicant, hereby legally represented by _____ [Name], _____ [Function]; AND

Partner 1: _____ [Full name legal entity], having its registered office and principal place of business in _____ [Address], _____ [Country], hereinafter called Applicant, hereby legally represented by _____ [Name], _____ [Function]; AND

Partner 2: _____ [Full name legal entity], having its registered office and principal place of business in _____ [Address], _____ [Country], hereinafter called Applicant, hereby legally represented by _____ [Name], _____ [Function]; AND

Partner 3: _____ [Full name legal entity], having its registered office and principal place of business in _____ [Address], _____ [Country], hereinafter called Applicant, hereby legally represented by _____ [Name], _____ [Function]; AND

Partner 4: _____ [Full name legal entity], having its registered office and principal place of business in _____ [Address], _____ [Country], hereinafter called Applicant, hereby legally represented by _____ [Name], _____ [Function]; AND

Partner 5: _____ [Full name legal entity], having its registered office and principal place of business in _____ [Address], _____ [Country], hereinafter called Applicant, hereby legally represented by _____ [Name], _____ [Function]; AND

Hereinafter also called "Partners";

hereby agree that:

1. all Partners will cooperate in the implementation of _____ [name project] ('Project'), which has been submitted within the framework of the SDG Partnership Facility call 2019, provided the SDGP funding is granted.
2. the last-mentioned Partners agree that the first-mentioned Partner will act as Applicant of the Project.

3. all Partners commit themselves to the Project objective, Project activities, Project results and required own contributions as described in the approved Project proposal
 _____[name project] for the SDG Partnership Facility call 2019.
4. all Partners will comply with, and enable the Applicant to comply with the obligations towards the Minister for Foreign Trade & Development Cooperation as set out in the Administrative decision for the Project, including inter alia;
 - using a time registration system and provide Applicant with signed time registration sheets;
 - providing invoices for all hardware and third party costs;
 - cooperating with Monitoring and Evaluation ('M&E') activities.
5. the Partners will cooperate intensively and maintain an open and clear communication structure. The Partners will implement the Project in good faith towards each other.
6. In the inception phase of the Project Partners will jointly draw up a partnership cooperation agreement that regulates their cooperation within the framework of SDGP, under the condition that their joint project is awarded a SDGP subsidy. The following subjects are a mandatory part of this partnership cooperation agreement ('Agreement'):
 - Purpose of the Agreement
 - Goals and Objectives of the Project (including Project implementation)
 - Description of Respective Partner Roles and Responsibilities
 - Scope of the Agreement
 - Areas of Collaboration
 - Governance
 - Budget and Contributions to the Project
 - Administration
 - (Intellectual) Property Rights inter alia of purchased and/or manufactured Hardware
 - Assistance from Third Parties
 - Environmental and Social Development Principles
 - Project Data and Results Reporting
 - Communications
 - Duration and Termination
 - Representation of Views and Use of Name, Marks and Logo of the Partners
 - Confidentiality
 - Liabilities and insurances
 - Disclaimers
 - Delays
 - Disclosure
 - Settlement of Disputes, the Agreement must be governed by and construed in accordance with Dutch Law
 - Amendments of the Agreement

This agreement (i.e. letter of intent) becomes effective on [submission date of the SDGP subsidy request]

Day	Month	Year					
D	D	M	M	Y	Y	Y	Y

Signed and agreed in twofold (1 original version for Partnership, 1 for the Netherlands Enterprise Agency):

	Applicant	Partner 1	Partner 2
Signature	_____	_____	_____
Name Organisation	_____	_____	_____
Name Signatory	_____	_____	_____
Place	_____	_____	_____
Date	_____	_____	_____
	Partner 3	Partner 4	Partner 5
Signature	_____	_____	_____
Name Organisation	_____	_____	_____
Name Signatory	_____	_____	_____
Place	_____	_____	_____
Date	_____	_____	_____