



## Example Sustainability Check

A sustainability check measures the progress towards implementing the agreements made in the sustainability compact<sup>1</sup>. The agreements are monitored per F.I.E.T.S. sustainability criteria.

Each year every FDW consortia must carry out a sustainability check as part of the yearly progress reporting. The sustainability check is done based on the timeline and milestones which have been defined as part of the sustainability compact during the Project Inception Phase – Result 1. You should provide a progress update on the sustainability compact during annual reporting to RVO.

The outcomes of the sustainability check will also be discussed with RVO.nl project advisor. Based on the results of the yearly sustainability check, a signed copy of an adjusted sustainability compact is part of the final result - *requirement & closure phase of the FDW results chain – logframe*<sup>2</sup>.

### Sustainability risks and conditions

*Instructions: In the sustainability compact, you have defined the main risks to the sustainability of the project results after project completion and the necessary conditions which will address these risks. These conditions will need to be in place by during and by project completion, for sustaining the project results and business case.*

*State the risks for each of the FIETS Sustainability criteria, as well as business risks and the necessary conditions which will be monitored. Also state the actors who are mainly responsible for realising each condition and the time line and milestone(s) for each condition. This should have already been defined in your sustainability compact<sup>3</sup> and can be copied from this document.*

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<sup>1</sup> A sustainability compact entails an agreement which is signed during the Project Inception Phase - Result 1, between the FDW Consortium and other relevant parties.

<sup>2</sup> The adjusted sustainability compact needs to be signed by the relevant parties that will be responsible for continuation of the activities after the project period ends. The adjusted sustainability compact is part of the final result – requirement & closure phase of the FDW results chain - logframe, annex II.

## Monitoring

*Instructions:*

- A. *Score progress made in the past year towards putting in place the necessary conditions for sustaining the project results and business case after project conclusion.*

*Progress is scored as compared to the timeline and milestones provided in the sustainability compact during the Project Inception Phase – Result 1. It can range from 1/ no progress 2/ not sufficient progress 3/ progress is on track and 4/ condition is in place.*

Progress needs to be assessed for each condition which has been defined in the sustainability compact during the Project Inception Phase – Result 1.

- B. *Please provide a short justification/ explanation of the progress made against each condition. Why have you placed the condition in this category?*
- C. *Progress needs to be assessed jointly by all stakeholders involved in the sustainability compact in the form of a meeting or workshop. Please state how and with who progress was assessed.*
- D. *Please state (only for FDW16 project onwards) progress made in the implementation of your business case in terms of your 9 or 10 year cash flow analysis (made in annex 4 (FDW III 2016-2017) sheet 6 of appendix 3 of your project proposal). For example, is the cash flow developing as envisioned? Is it on track or deviating? If yes, what is the cause?*

## Corrective action

*Instructions:*

- A. *Based on the monitoring results, what corrective action(s) are identified and what corrective action(s) are currently being undertaken in order to ensure that all identified conditions for sustainability of the project results and business case will be in place by project completion?*
- B. *Are there any new issues or conditions for sustainability of the project results/business case emerging as a result of the implementation of the sustainability check? If yes, how will this be taken up during the remainder of the project?*
- C. *Identify with whom and how the monitoring results will be shared.*