

# UKRAINE PARTNERSHIP FACILITY (UPF) - QUICK SCAN

With this form, you can prepare your application for a subsidy from the Ukraine Partnership Facility (UPF). You must complete the quick scan before you can apply for a subsidy. The UPF team uses the quick scan to review your project ideas and give you a non-binding recommendation on your intended proposal. After the advisory process, you can decide whether to submit a formal subsidy application.

We handle your data with the utmost care. For more information, see our [privacy policy](https://english.rvo.nl/about-netherlands-enterprise-agency/privacy).

**The application procedure in 3 steps**

**STEP 1**: Complete this mandatory quick scan form in English.

**STEP 2**: You will receive our recommendation on your quick scan form within 6 weeks. Our recommendation indicates whether your project fits the purpose of the Ukraine Partnership Facility. We will also inform you whether it is advisable to apply for a subsidy. This advice is not binding. You cannot derive any rights from this advice. A green light on a quick scan does not guarantee a successful subsidy application.
After submitting your final subsidy application, we will assess it based on all the scheme's criteria. You will then receive a unique registration code.

|  |  |
| --- | --- |
|  | Green light: The project meets the UPF criteria. Continue with step 3. |
|  |  |
|  | Orange light: Whether the project meets the UPF criteria is questionable. You can alter the project's design when you apply for a subsidy. You do not have to send us another quick scan. |
|  |  |
|  | Red light: The project idea does not meet the UPF criteria. We advise you not to apply for a subsidy. |

**STEP 3**:

After submitting your final subsidy application, we will assess it based on the scheme's criteria. You will then receive a unique registration code. You need this code to apply.

Ensure you can log in with [eRecognition](https://english.rvo.nl/information/eloket-and-eherkenning) (eHerkenning). You need at least level 2+. Apply on time, as processing your application may take some time.

Version: August 2023

## GENERAL REQUIREMENTS TO APPLY FOR THE UKRAINE PARTNERSHIP FACILITY (UPF)

Requirements for subsidy applicants

* The subsidy aims to support partnerships. Partnerships must have a minimum of 2 and a maximum of 6 partners. At least one of the partners must be a local organisation based in Ukraine that understands the local context.
* The partnership must have been formed before the subsidy application.
* The applicant is a company or social organisation with a registered office in the Netherlands or a registered office abroad and a branch or permanent establishment in the Netherlands.

Requirements for the subsidy amount

* The requested subsidy amount is not less than €500,000 and no more than €5,000,000.
* The subsidy may be 100% of the total eligible costs.

### Applicant

|  |  |
| --- | --- |
| Company | Click to enter text |
| Dutch Chamber of Commerce registration number | Click to enter text |
| Establishment number | Click to enter text |
| Year in which the company was founded | Click to enter text |
| Brief description of the company's core business | Click to enter text |
| Does your organisation have an office in Ukraine? | [ ]  Yes > the office is in (location): Click to enter text[ ]  No |
| Contact person | Click to enter text |
| Title | Click to enter text |
| Telephone number | Click to enter text |
| Email | Click to enter text |
| Website | Click to enter text |

### Partnership

|  |  |
| --- | --- |
| Company or organisation name per partner | Click to enter text |
| Brief description of the core business | Click to enter text |

### Intermediary – only if applicable

|  |  |
| --- | --- |
| Company | Click to enter text |
| Contact person | Click to enter text |
| Telephone number | Click to enter text |
| Email | Click to enter text |

### Project

|  |  |
| --- | --- |
| Project title | Click to enter text |
| Sector on which the project focuses | [ ]  Agriculture[ ]  Healthcare[ ]  Water |

Which situation in Ukraine does the intended project improve or address?

|  |
| --- |
| Click to enter text |

Briefly describe the project's aim.

Briefly describe how this connects to people's needs and construction and recovery needs.

|  |
| --- |
| Click to enter text |

Describe the project's design.

Which activities will the partnership carry out?

What is the schedule of the activities?

|  |
| --- |
| Click to enter text |

What is the role of the partners?

How will they work together?

Describe which local parties or beneficiaries will receive knowledge or goods.

|  |
| --- |
| Click to enter text |

Which goods or knowledge will the project supply?

|  |
| --- |
| Click to enter text |

Estimate the total project costs.

Estimate the total costs per partner.

To the best of your knowledge:

* Estimate the time commitment in the Netherlands and Ukraine.
* Estimate the costs of goods.

|  |
| --- |
| Click to enter text |

Describe if and how goods will be transferred to local parties (if applicable).

Describe how the project organises aftercare.

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| --- |
| Click to enter text |

Have project partners worked via RVO before? If so, describe the services they used.

|  |
| --- |
| Click to enter text |

Email the completed quick scan to upf@rvo.nl.