

## **Terms of Reference – Surge Assignment**

### **MHPSS Expert**

Duty Station: Kabul, Afghanistan (in-person)

**Position & Level:** MHPSS (P3-P4)

**Duration:** 3 months (with a possibility for extension)

**Reporting to:** ACF -MHPSS Head of Department

#### **PURPOSE OF THE POSITION**

The purpose of this mission is to provide advanced technical support to Afghanistan coordination structures, the Interagency MHPSS Working Group, and their members to implement Mental Health and Psychosocial Support (MHPSS) capacity strengthening and programming. It is anticipated that the assignment will be for an initial period of three months and can be extended depending on the needs, starting in September 2023.

#### **Description of duties and responsibilities**

The incumbent will be expected to perform the following duties:

1- Enhance coordination:

- Organize the monthly National TWG coordination meeting, insure all members participation, write and disseminate the minutes
- Enhance the coordination with the health cluster that just started, and with other clusters as relevant
- Implement the adequate coordination mechanisms with the regional Sub-Working Groups
- Support and follow up of the task-force responsibilities (including IEC, capacity building, Drug Abuse, suicide, school Mental Health )
- Advocate on behalf of TWG members for quality MHPSS programming with authorities and donors

2- Sharing information:

- Encourage the TWG members to update the 4Ws
- Request NGOs to share their quarterly activities report with MHD/ MOPH
- Share relevant documents with TWG members (assessments, researches...)

3- Ensure the provision of quality MHPSS services

- Support the MHPSS working group to define and operationalize the referral path network and pathway
- Support the rolling out of EQUIP/supervision and MSP

- Collectively coordinate inter-agency assessments and sectoral needs assessments when necessary
- 4- Developing capacities :
  - Organize a M&E workshop : train members on *IASC Common Monitoring and Evaluation Framework for Mental Health and Psychosocial Support in Emergency Settings: With means of verification (Version 2.0)*, define and agree on specific indicators adapted to the Afghanistan context; develop a checklist for supervision ;
  - Organize a workshop on emergency preparedness and response plan
- 5- Support Collaborative efforts on joint initiatives for World Suicide Prevention Day (10 September) and World Mental Health Day (10 October);

### **Key Relationships:**

The incumbent will be under the guidance and direct supervision of:

- ACF MHPSS HoD

The incumbent will liaise and work in close collaboration with:

- ACF MHPSS Regional Advisor
- ACF deputy country director –Afghanistan
- ACF Master trainer
- WHO : Dr Manuel De Lara
- Other clusters & WGs, including but not limited to Health and Protection clusters

### **Deliverables:**

- Standard Operating Procedure (SOP) which documents the coordination between the national TWG and the regional Sub-Working groups.
- Standard Operating Procedure (SOP) which documents the inter-agency referral pathways, in order to address the specific needs of vulnerable individuals.
- Report on MEAL workshop
- Initiate the development of an annual Workplan for 2024
- Guidelines on Emergency preparedness and response plan
- Mid-term and final reports

### ***To qualify for this assignment the staff member will have....***

1. An advanced University degree in one of the following fields: social sciences, psychology, public health, or other related disciplines. Preferably a combination of management, administration, and relevant technical fields.
2. A minimum of 5 years of progressively responsible professional work experience at the national and international levels, with at least 3 years' experience in emergency settings. Experience in similar conflict contexts (e.g., Syria, Libya, Yemen) especially desirable.