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| **SDGP PARTNERSHIP FACILITY FINAL REPORT** |
| Progress report number**SDGP project code****for example SDGPXXXXTZ** |  |
| **Project title** |  |
| **Applicant's name** |  |
| **Reporting period** |  |
| **Reporting date** |  |

#### **Instructions**

* This final report summarises all the achieved results as defined in Annex 1 of the Administrative Decision (*beschikking*).
* This report and the attached documents must be completed in English.
* The Netherlands Enterprise Agency must receive this report on the date mentioned in the Administrative Decision (or, in case of delay, on the agreed alternative date).
* The Applicant and all project partners, who are not the Applicant, must sign this report.
* Send this Final Report by e-mail to PPPbeheer@rvo.nl.
* You can delete the blue text.
1. **Project Progress**

Please summarise the project’s progress and results in no more than 2 A4 .

If available, include findings from mid-term or final evaluations in this summary.

Please also reflect on the following:

* New insights, lessons learnt;
* Information we can use for communication purposes;
* Progress of the business case;
* The project’s upscaling potential;
* Links with policy developments in the target country.

**Project output and outcomes and perspectives for impact progress**Please describe the project results for the output and outcome level, as described in the project proposal.

Give evidence for these results for the project activities and quantify them where possible.

**Business case**

If possible, please complete Table 1 below, focusing on the business case the project is contributing to. Also, provide a forecast for the revenues and costs for the coming 5 years.

* If the project includes more business cases, please copy Table 1 and use 1 Table for each business case.
* Give a short explanation of the type of income and costs included in Table 1.

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| Table 1Progress on Business Development |  |  |  |  |
| **All amounts are euros** | **Start of** **Project** | **Target According to Administrative Decision** | **Realisation**  | **Future** |
| Turnover (in €) |  |  |  |  |
| Operational expendituresin cash (= OPEX**2)** in €) |  |  |  |  |
| Capital expendituresin cash (CAPEX**3)** in €) |  |  |  |  |
| Total expenditures(= OPEX + CAPEX in €) |  |  |  |  |
| Net cash flow (turnoverminus total expenditures in €) |  |  |  |  |
| Total number of jobs created (fte) |  |  |  |  |
| * Of which basic level
 |  |  |  |  |
| * Of which medium-high level
 |  |  |  |  |
| Total number of jobs created for women (fte) |  |  |  |  |
| * Of which medium-high-level positions
 |  |  |  |  |

1. OPEX (operational expenditure): ongoing costs for running a product, business, or system.
2. CAPEX (capital expenditure): cost of developing or providing non-consumable parts for the product or system.

### Future prospects: financial sustainability

Please describe your view on the project’s future.

Focus on how the sustainability and continuity of the taken interventions are guaranteed on the:

* Financial level
Give a financial overview of revenues and costs related to the project’s products and services during the project period.
Explain more about the financial sustainability of the project intervention.
* Institutional level
How will the project embed knowledge and the transfer of knowledge locally?

### Hardware ownership

Please describe how the ownership of the hardware bought for this project is arranged.

Also, describe who will be the hardware owner and, if relevant, how proper maintenance and functioning of the hardware is ensured.

Please note that, as defined at the end of the project, a local legal entity must own the hardware.

**B. Monitoring, evaluation and learning**

**Results achieved during the project period**

* Complete the Results - Mandatory SDGP indicators table below (Table 2). Report on the following cumulative results for the entire project period:
	+ the **SDGP Overarching Indicators,** and
	+ the **SDGP Result area indicators**.
* For detailed information on indicator definitions, reporting frequency and calculation methods, read the [SDGP indicators guidance note](https://english.rvo.nl/sites/default/files/2021/07/7.%20Definitions%20Indicators.pdf).
* Also, report the results of the SDGP project-specific indicators for the project period in Table 2. You can find these indicators in the Subsidy Ordinance.
* Describe the progress made on the 3 SDGP cross-cutting themes gender, climate adaptation and transition into a circular economy.

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| **Table 2: Results (cumulative) – Mandatory SDGP indicators** |  |
| **Overarching indicators** |  |
| **Indicator** | **Unit** | **Dutch**  | **Local**  | **Other**  | **Last approved targets** |
| **0.1** Companies with a supported plan to invest, trade or provide services | Number  |  |  |  |  |
|  |  |
| **Indicator**  | **Unit** | **Total** | **Women** | **Youth (18-35 years)** | **Last approved targets** |
| **0.2** Direct jobs supported  | Number (in FTE) |  |  |  |  |
| **0.3** People trained or skills developed | Number |  |  |  |  |
|  |  |
| **Result area 1** |  |
| **Indicator**  | **Unit**  | **Total** | **Women** | **Children (under 5 years)** | **Last approved targets** |
| **1.1** People directly reached  | Number |  |  |  |  |
| *People indirectly reached \** |  |  |  |  |  |
| **1.2** People with improved food intake | Number |  |  |  |  |
| **1.3** People with improved access to appropriate food | Number |  |  |  |  |
| **1.4** People whose nutritional situation became more resilient to possible stresses and/or shocks | Number |  |  |  |  |
|  |  |
| **Result area 2** |  |
| **Indicator**  | **Unit** | **Total**  | **Women** | **Youth (18-35 years)** | **Last approved targets** |
| **2.1** Small-scale food producers directly reached  | Number |  |  |  |  |
| *Small-scale food producers indirectly reached \** | Number |  |  |  |  |
| **2.2** Small-scale food producers with improved productivity  | Number |  |  |  |  |
| **2.3** Small-scale food producers with increased income | Number |  |  |  |  |
| **2.4** Small-scale food producers with improved access to input or output markets | Number |  |  |  |  |
| **2.5** Small-scale food producers whose livelihood became more resilient to shocks | Number  |  |  |  |  |
|  |  |
| **Result area 3** |  |
| **Indicator** | **Unit**  | **Total**  | **Last approved targets** |
| **3.1** Farmland directly reached  | Hectares |  |  |
| *Farmland indirectly reached \** | Hectares |  |  |
| **3.2** Farmland used more eco-friendly  | Hectares |  |  |
| *Farmland that became part of improved watershed or landscape management\** | Hectares |  |  |
| **3.3** Farmland that agri-ecologically became more resilient to possible stresses and/or shocks | Hectares |  |  |
|  |  |
| **Results area 4** |  |
| **Indicators** | **Unit** | **Total** | **Women** | **Youth (18-35 years)** | **Last approved targets** |
| **4.1** Land and production workers with improved labour conditions in accordance with international agreements | Number |  |  |  |  |
| **4.2** Land and production workers with improved labour productivity  | Number  |  |  |  |  |
| **4.3** Land and production workers with increased income | Number  |  |  |  |  |
| **4.4** People assisted in developing economic income-generating activities  | Number |  |  |  |  |
|  |  |  |  |  |  |

* **Direct jobs supported** refers to the private sector and farmers’ jobs in FTE. Please note that contrary to the other indicators where the cumulative result needs to be reported, you must report the total number of FTE at project closure here.
* **Small-scale food producers**are farmers with land to produce food for their own consumption or the market. Farmers may own or rent land or have user rights.
* **Workers**are paid (seasonal) land and production workers and people involved in micro, small and medium-sized enterprises (MSMEs). Do not include small-scale food producers here, as they are included in the indicators under Result Area 2.
* **\*Please note:** The indicators in *Italics* are optional and/or stem from the first round of the SDGP tender (2018)

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| **Table 3: Results (cumulative) - project-specific indicators** |
| **Indicator** | **Unit** | **Disaggregation** |
| xx | xx | xx |
|  |  |  |
|  |  |  |

**Impact pathways**

Please provide separate descriptions for the different impact pathways. Include at least the following:

* The main actions you have taken to achieve the goals for each impact pathway;
* The main conclusions.

## C. Project changes

**Changes to the impact pathways**

If the project did not follow the original plan or impact pathways, please explain why.
Describe the changes made following the points hereafter.

* Describe all changes to the impact pathways approved or requested during the project.
* Include the reason for these changes.
* Include how they have affected the project results and how.
* You must report all changes in the impact pathways.

## D. Project budget and use

**Table 4:** [Final Report Realisation (Excel)](https://english.rvo.nl/en/subsidies-financing/sdgp/project-management#end-of-project)

Please use the link to complete the Final Financial Report in Excel.

Remember to add this Excel document to the annexes.

## E. CSR RISK REDUCTION TABLE

As part of your application, you submitted a CSR risk reduction table. This summarises the project's and supply chain's identified negative social and environmental impacts. This summary follows the themes in the OECD Guidelines:

|  |  |
| --- | --- |
| * (Sexual) Misbehaviour by the project staff[[1]](#footnote-2),
 | * Animal welfare[[2]](#footnote-3),
 |
| * Bribe Solicitation and Extortion[[3]](#footnote-4),
 | * Child Labour,
 |
| * Combatting Bribery,
 | * Competition,
 |
| * Consumer Interests,
 | * Disclosure,
 |
| * Employment and Industrial Relations,
 | * Environment,
 |
| * Human rights,
 | * Living age,
 |
| * Science and Technology, and
 | * Taxation.
 |

Final update of the risks and reduction measures.

If you have carried out an Environmental and Social Impact Assessment (ESIA), please include the identified risks and yearly updates of the reduction measures.

## F. Lessons learnt and spin-off

Please describe your lessons learnt on your partnership, intervention strategy, business case(s) and project sustainability.

**Partnership**

* Please describe how the partners will continue their collaboration in the future.
* Describe all internal and external factors that have affected the project partnership.
* Describe how these were resolved.
* Describe how they will help in future undertakings of current and potentially other partners.

**Investment Climate**

* Please report on problems and risks that interfered with the project, for example, in doing business in the country, preventing successful continuation and/or scaling up of the project.
* Describe the measures that were taken to solve these issues.

**Follow-up financing**

* Please describe the prospects for external follow-up financing after the implementation of the project and discussions with banks or other financial institutes on this subject.
* If no discussions took place or they were unsuccessful, explain why not.

**Internal and external learning**

* With the knowledge that you have now, what would you have done differently throughout the implementation of the project?
* Which other companies, governments, chambers of commerce, knowledge institutes, associations and investment agencies have learnt from your project?
* How did they learn from it?
* How has it improved their performance?
* Indicate any other lessons learnt.

**G. Annexes**

**Please attach the following documents:**

* The audit report,
* The updated Impact pathways,
* CSR risk assessment, and
* The Final report realisation (Excel).

**Other annexes**

Please specify if you have other relevant annexes not part of the official ones.

**H. Declaration and signature**

By signing this progress report, the partnership declares that the information is accurate and complete.

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| Applicant |
| Organisation: |
| Name: |
| Position: |
| Date: |
| Signature: |

1. Partners must prevent sexual misconduct and inappropriate behaviour towards employees and other individuals. You must report incidents of this nature as quickly as possible. Partners must immediately stop misconduct or inappropriate behaviour to reduce the consequences. [↑](#footnote-ref-2)
2. Only if applicable to the project. All projects dealing with livestock need to include this topic. [↑](#footnote-ref-3)
3. Within partner organisations and contacts outside the partnership. [↑](#footnote-ref-4)