**TERMS OF REFERENCE
FOR EMERGENCY (SURGE) MISSIONS**

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| **Title:** | Information Manager – WASH Cluster |
| **Reports to:** | WASH Specialist (Emergencies) |
| **Duration:** | Three-month deployment with a possibility to extend to six months |
| **Location:** | Harare, Zimbabwe |
| **Level**: | P3 |

## BACKGROUND

In the 2010 update of the Core Commitments for Children (CCCs) is the explicit commitment that appropriate and experienced staff and personnel with relevant deployment training are provided and rapidly deployed, that focus on action in the first eight critical weeks of humanitarian response and provide guidance for action beyond that, moving towards defined benchmarks.

On the 12 February 2023, Chegutu District in Mashonaland West reported the first Rapid Diagnostic Test (RDT) positive case of Cholera. The case was subsequently confirmed by laboratory culture result. Since then Chegutu has reported 73 suspected case; 14 RDT positive cases and 4 laboratory culture positive cases. On 15 March 2023, the country reported 31 new suspected cases and 3 laboratory confirmed cases including 15 cases in Mashonaland Central Province (all patients from Mozambique), 11 in Beitbridge, Matabeleland South, 4 from Chegutu, Mashonaland West, and 1 from Chivi, Masvingo Province. By 19 March 2023, Zimbabwe had reported 159 cumulative suspected cases and 17 laboratory confirmed cases. To date, 1 death has been reported. The Ministry of Health and Child Care (MoHCC) has designated 17 districts across 7 provinces as Cholera Hotspots, i.e., Manicaland Province (Buhera, Chimanimani, Chipinge, Mutare), Mashonaland West Province (Chegutu), Mashonaland East Province (Chikomba, Marondera, Murehwa, Seke, Wedza), Chitungwiza & Harare, Masvingo (Chiredzi, Mwenezi), Midlands Province (Gokwe North), Mashonaland Central (Mazowe, Shamva).

Collectively, the total population of these 17 districts is 5,884,004 (Female- 3,068,265; Male- 2,815,739). Additionally, there are six (6) additional districts that are not designated as hotspot by the MoHCC, but in which cholera cases have been reported since 15 March 2023. These include Bulawayo, Bikita and Chivi in Masvingo Province, Mbire and Centenary in Mashonaland Central, and Beitbridge in Matabeleland South. These districts collectively have an additional population of 1,154,575 (Female- 613,855; Male- 540,720).

Whereas the government has not made an official declaration of the outbreak, the MoHCC started issuing daily Sitrep's from 15 March 2023 which confirm that the country is in an established cholera outbreak.
After a massive reduction in cases, during July and August 2023, an upsurge in cases was observed again from early September 2023, with sporadic cases occurring in several districts, including in districts not previously known as cholera hotspots.

On 24-Oct-23, 5,256 people were affected across all the 10 provinces of Zimbabwe. The risk factors to the outbreak have been linked to low access to safe water in both urban and rural areas. Gatherings, particularly funerals, where there are low-risk perceptions of hand shaking to pass condolences and cultural burial practices (such as washing the deceased body before burial) and low hygiene behaviors (particularly handwashing), contributing to person-to-person transmission of cholera as well as low sanitation coverage.
The response to-date by Government and partners has moderately helped to control the upsurge, especially areas such as case management need urgent strengthening.

On these grounds, the UNICEF Zimbabwe Country Office (ZCO) has activated contingency Non-Governmental Organization (NGO) partners to support Water Sanitation Hygiene (WASH) and Health outbreak response in all designated hotspots and districts that have reported cases, though not officially designated hotspots.

## PURPOSE

Under the supervision and direction of the WASH Specialist responsible for Emergencies and in coordination with other WASH emergency team members responsible for support WASH government and development partners in the assessment and analysis of water-specific related issues and in the definition of strategies and plans to overcome needs as part of the overall response in the WASH sector. In support of the national government, as appropriate act as interface between humanitarian WASH partners and duty bearers in issues related to ensure affected population have access to safe drinking water.

## MAIN RESPONSIBILITIES AND TASKS

- Maintain updated contact information of all/most relevant humanitarian WASH partners and stakeholders as well as relevant partners from other sectors/coordination platforms.
- Compile and keep up-to-date information on humanitarian WASH partners and stakeholders, their capacities and interventions (including information on Who, What, Where and When), as well as support the identification of needs and gaps through the development and implementation of mapping tools and systems.
- Support humanitarian WASH partners and stakeholders to allow consistency and comparability on their needs assessments and analysis through the development and/or adaptation of existing IM tools, including those available in country (including from other clusters/coordination platforms) and global level. Liaise with humanitarian WASH partners and stakeholders to ensure proper use of these tools and reporting of data.
- Support the assessment capacities among humanitarian WASH partners and stakeholders to cover identified needs and develop capacity building plans to overcome the existing gaps.
- Ensure data from humanitarian WASH partners and stakeholders is periodically and consistently collected in a way that allows comparability and compatibility, and is timely available for analysis and decision making, including the development of IM systems and tools as appropriate.
- Ensure information is timely disseminated, and in a way that is easy to understood and use, among humanitarian WASH partners and stakeholders as well as with other sectors, donors and civil society, through information sharing systems such as mailing lists, web-based discussion groups, websites, etc.
- Anticipate information needs and suggest appropriate tools or products to meet the needs of humanitarian WASH partners and stakeholders.
- Ensure links are with existing information systems in the WASH sector, allowing compatibility with WASH cluster information management tools as appropriate.
- Contribute to build capacities among governmental and other national and local partners and stakeholders as per issues related to information management
- Contribute to the reporting of WASH sectoral outcomes through the systematization and provision of consolidated up-to-date information.
- Coordinate with other sections working group to ensure complementarity and cross-sectoral analysis of information, such as the provision of WASH services in institutions (schools, health centres, etc.)
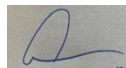
## MINIMUM QUALIFICATIONS AND COMPETENCIES

- Advanced university degree or equivalent experience in library or geographic sciences, including information technology and statistics
- Ability to develop systems and tools for Information Managers to present information in multiple formats
- Advanced knowledge on mapping tools and map making process
- Strong knowledge of GIS/cartographic outputs
- A minimum of 5 years of experience with either the UN and/or NGO
- Fluency in English (verbal and written). Good written and spoken skills in the language of the humanitarian operation and knowledge of another UN language an asset.

## VII. Signatures- Job Description Certification

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| Name:  Cynthia Kushner-Mancebo<br>Title:     Chief of Climate Resilient WASH | Signature |  | Date: 23 Oct 2023 |
| Approved by:<br>Name:    Dr. Tajudeen Oyewale<br>Title:       Representative | Signature |  | Date: 24/10/2023 |