Netherlands Enterprise Agency

***Partner Authorisation Form***

*Participation in a partnership/consortium applying for a subsidy*

**About this form**

* *With this form, you authorise the lead organisation to apply for a subsidy on your behalf.*
* *Each participant in a consortium applying for a subsidy should fill out and sign a partner form.*
* *The lead organisation needs to attach the partner form(s) to the Subsidy Application Form.*
* *For more information, see english.rvo.nl. Follow the link to the programme for which you wish to qualify.*
* *Netherlands Enterprise Agency handles your personal data with the utmost care. Read more about our privacy policy at* [*www.rvo.nl/privacy*](http://www.rvo.nl/privacy)*.*

Netherlands Enterprise Agency (RVO)

[www.english.rvo.nl](http://www.english.rvo.nl)

T +31 (0)88 042 4242

**1 Partner information**

1.1 Name of organisation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.2 Chamber of Commerce registration number or equivalent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.3 Wat type of organisation is the partner:

☐ a company

☐ an NGO (a non-profit organisation)

☐ a knowledge institute

☐ a government department or a public organisation

☐ other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.4 Postal address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.5 Postal code and city \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.6 Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.7 Is your office address different from your postal address? ☐ Yes ☐ No

1.8 International Bank Account Number (IBAN) |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

1.9 Bank Identification Code (BIC) |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

**2 Contact person for partner**

2.1 Contact person (title(s), initials, first name and surname)
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Gender ☐ Male ☐ Female ☐ Other

2.2 Telephone |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

2.3 Mobile Phone |\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|\_\_|

2.4 E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3 Authorisation correspondence via email**

3.1 Email address[[1]](#footnote-1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* I accept and confirm that any and all correspondence (previously) sent to this email address from the Netherlands Enterprise Agency as having been received when sent from email addresses ending on “…@rvo.nl”;
* I wish to receive all future information and correspondence on the [NAME] project, including but not limited to project administration, all subsidy decisions and determinations, legal proceedings and a decision on a notice of objection on this email address;
* I will inform the Netherlands Enterprise Agency immediately if correspondence needs to be sent to a different main email address.

**4 Authorisation and signature**

4.1 Name of lead organisation of the partnership/consortium[[2]](#footnote-2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.2 Title of the Project/Activities \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Acronym \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* I authorise the applicant mentioned under 3.1 to apply for a subsidy to the Netherlands Enterprise Agency for the project mentioned under 3.2 on my behalf.
* I authorise the applicant mentioned under 3.1 to act on my behalf in all affairs related to the project administration and the settlement of the project/activities.
* I am acquainted with the rules and regulations that apply to this subsidy programme.
* I have read and accepted the OECD guidelines for multinational enterprises on Corporate Social Responsibility and will act accordingly ([**www.oecd.org**](http://www.oecd.org)).
* I have read and accepted the ILO declaration on fundamental principles and rights at work and will act accordingly.
* declare that I am aware of the FMO exclusion list and that I will not carry out any activities mentioned on this list ([**www.fmo.nl/exclusion-list**](http://www.fmo.nl/exclusion-list)).
* I declare that I know the IFC Performance Standards and the OECD-FAO Guidance for Responsible Agricultural Supply Chain.
* I declare to immediately report to the Netherlands Enterprise Agency facts and/or circumstances that show a violation of these guidelines.
* I am authorised to sign this form and declare that I have completed this form truthfully.

4.3 Signatory’s (title(s), initials, first name and surname):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.4 Gender ☐ Male ☐ Female ☐ Other

4.5 Date signature (day/month/year) |\_\_|\_\_|/|\_\_|\_\_|/|\_\_|\_\_|\_\_|\_\_|

4.6 Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. *Please complete the email address where you wish to receive all correspondence from the Netherlands Enterprise Agency*. [↑](#footnote-ref-1)
2. *The lead organisation is the organisation that applies to the Netherlands Enterprise Agency on behalf of a consortium.*  [↑](#footnote-ref-2)