



International Organization for Migration (IOM)
The UN Migration Agency

POST DESCRIPTION- Secondment

I. POSITION INFORMATION	
Position title	Technical Advisor (WASH & DRR)
Position grade	Secondment (P4 equivalent)
Duration of secondment	3 months- beginning ASAP
Duty station	Bujumbura, Burundi
Job family	Programs
Organizational unit	Shelter/ NFI/ WASH
Is this a Regional, HQ, MAC, PAC, Liaison Office or Country Office based position?	CO
Reports directly to	Head of Programs
<p>Since September 2023, heavy rainfall linked to the El Niño phenomenon has triggered severe riverine and flash-flooding of the Rusizi river and related basins in Burundi and has caused Lake Tanganyika to surge to peak levels, affecting around 220,000 individuals. Landslides and heavy winds have led to loss of lives, shelters, livelihoods and led to unprecedented waves of internal displacement. The International Organization for Migration (IOM) is seeking a secondment to support and technically advise ongoing emergency operations, specifically focusing on improving Disaster Risk Reduction considerations and planning for ongoing governmental relocation efforts and WASH activities.</p> <p>Under the overall supervision of the Chief of Mission and direct supervision of the Head of Programs, the Programme Officer (DRR-WASH) will support the IOM emergency programme, in coordination with the relevant sectors (SNFI, WASH), in ensuring the provision of DRR activities, and relocation and WASH services to climate vulnerable and risk exposed populations.</p>	
III. RESPONSIBILITIES AND ACCOUNTABILITIES	
<p><u>Assessment and Planning:</u></p> <ol style="list-style-type: none"> 1. Conduct a comprehensive review of existing DRR, relocation, and WASH strategies, reports, and assessments relevant to the Burundi context. 2. Lead a detailed assessment of immediate and long-term needs in displacement-affected areas and potential relocation sites, emphasizing DRR and WASH considerations. 3. Develop integrated strategies for sustainable and climate-resilient DRR and WASH management, in collaboration with durable solutions actors and local authorities. <p><u>Implementation and Technical Support:</u></p> <ol style="list-style-type: none"> 4. Support the implementation of ongoing emergency DRR, relocation, and WASH activities in accordance with international standards (SPHERE, CCCM) and IOM guidelines. 	

5. Provide technical guidance on integrating DRR principles into ongoing and future interventions, including site selection, shelter design, and WASH infrastructure.
6. Oversee the implementation of WASH infrastructure projects, ensuring compliance with technical specifications and quality standards.
7. Assist in the preparation of project layouts, bills of quantities, bid solicitations, technical evaluations, and contractual agreements.

Capacity Building and Coordination:

8. Build the capacity of IOM staff, humanitarian partners, and government counterparts on DRR, relocation, and WASH best practices in the Burundi context via trainings and workshops.
9. Represent IOM at inter-agency and emergency coordination meetings related to relocation, WASH and DRR, fostering collaboration and coordination among relevant stakeholders to ensure a holistic and integrated approach to emergency response and recovery.

IV. REQUIRED QUALIFICATIONS AND EXPERIENCE

EDUCATION

- Master's degree in water management and governance, DRR, , Environmental Engineering, Civil Engineering, or a related field from an accredited academic institution with seven years of relevant professional experience; or
- University degree in the above field with nine years of relevant professional experience.

EXPERIENCE

- Experience in emergency situations (complex emergency or disaster response) at an international level;
- Demonstrated experience in humanitarian affairs, emergency preparedness, crisis/emergency relief management, rehabilitation, climate change adaptation, planned relocation, Camp Coordination and Camp Management;
- Experience in the management of WASH programs in developing countries, preferably in countries facing humanitarian crises;
- Experience in the design and implementation of WASH infrastructure;
- Experience producing and delivering capacity development programmes in the area of expertise;
- Knowledge and experience of working with humanitarian coordination mechanisms, including Humanitarian Country Teams, Inter-Cluster Coordination Groups and Clusters;

SKILLS

- Demonstrated analytical and technical skills to design and plan infrastructure projects;
- Ability to work according to agreed timetable and oversee the implementation of activities;
- Knowledge of computer graphics and mapping software, as well as the capacity to use mapping tools (GPS) and related software (map info etc.)
- Ability to conduct assessments, develop strategies, and implement plans;
- Excellent communication and interpersonal skills to effectively engage with local communities, authorities, and stakeholders;

<ul style="list-style-type: none"> • Demonstrated ability to work in challenging and multicultural environments; • Willingness to travel and live in the deployment area for the duration of the 6-month assignment. 	
V. LANGUAGES	
Required (specify the required knowledge)	Desirable
Fluency in English (oral and written).	Working knowledge of French desirable.
VI. COMPETENCIES¹	
The incumbent is expected to demonstrate the following values and competencies:	
Values - all IOM staff members must abide by and demonstrate these three values: <ul style="list-style-type: none"> • <u>Inclusion and respect for diversity</u>: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible. • <u>Integrity and transparency</u>: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct. • <u>Professionalism</u>: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges. 	
Core Competencies – behavioural indicators <i>level 3</i> <ul style="list-style-type: none"> • <u>Teamwork</u>: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results. • <u>Delivering results</u>: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes. • <u>Managing and sharing knowledge</u>: continuously seeks to learn, share knowledge and innovate. • <u>Accountability</u>: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work. • <u>Communication</u>: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way. 	
Managerial Competencies – behavioural indicators <i>level 3</i> <ul style="list-style-type: none"> • <u>Leadership</u>: provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential. • <u>Empowering others & building trust</u>: creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential. • <u>Strategic thinking and vision</u>: works strategically to realize the Organization's goals and communicates a clear strategic direction. 	
SIGNATURES:	

¹ Competencies and respective levels should be drawn from the Competency Framework of the Organization.

1 ST LEVEL SUPERVISOR	DATE
2 ND LEVEL SUPERVISOR	DATE