

# Matra Government to Government (Matra G2G)

# 2025-2029

Annex IV- Declaration of intent

You may use this Declaration of Intent template to secure declarations (of intent) from relevant public and semi-public institutions in the Netherlands and in the Matra target countries.

You are not required to use this specific template. You are free to use another template or adjust this template as long as the factual information in it remains correct. Make sure the commitment is made tangible, in terms of available resources, personnel, facilities etc.

DECLARATION OF INTENT

**[City, Country],** [date]

Dear [name of Matra subsidy (lead) applicant],

We, [name of (semi-)government institution/organisation in the Netherlands or in a Matra target country], are writing to express our intention to contribute to the [project name] by [name subsidy applicant/lead partner] in [country], should you be selected as a recipient of the Matra government-to-government grant programme, 2025-2029 (Matra G2G).

We understand that Matra G2G aims to establish cooperation between Matra target countries and the Netherlands and that the programme focuses on strengthening democracy and rule of law, through the transfer of knowledge and skills between governments. We support these aims.

We are / Our organisation is committed to supporting and promoting [fill in relevant Matra theme(s) and sub-theme(s)]. We believe that this project provides an opportunity to achieve the Matra G2G goals by […]. We want to support the Matra G2G objectives and we believe that our contribution will help to further these goals.

We expect the Matra G2G project in [country or region] to start on [start date in full] run for [#] years, until [end date in full].

We are willing to contribute [in-kind/other] resources to the project.

We intend to support the project by:

[for example ….

* Ensuring continuous commitment of the management
* Ensuring the availability of sufficient and experienced and skilled personnel
* Appointment of project coordinator / contact person for the duration of the project
* Supporting the execution of project activities as well as the project monitoring activities
* Training facilities (rooms, ICT) and/or logistical support
* Providing timely feedback on data and the progress of the project if requested
* other forms of support]

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We intend to contribute at least for the duration of (the extension of) this project, and possibility thereafter.

[Name of (semi-)government institution in the Netherlands or in a Matra target country] can, at no cost or liability, terminate this Declaration of Intent.

Nothing contained in this Letter of Intent can be interpreted as:
(i) giving [name of (semi-)government institution in the Netherlands or in a Matra target country] the power to direct and/or control the day-to-day activities of the Matra G2G in [country or region];

(ii) [name of (semi-)government institution in the Netherlands or in a Matra target country] and [name of Matra subsidy (lead) applicant], having a joint or common undertaking.

We look forward to the opportunity to work with your team to make this contribution a reality. Please let us know if you need more information or if there are any further steps that we need to take to move forward with our contribution.

Sincerely,

Date:

Place:

SIGNATURE:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Insert name of the contact person from the (semi-)government institution in the Netherlands or in the Matra target country]

[Insert job title of the contact person within the (semi-)government institution in the Netherlands or in the Matra target country]

[Insert email address]

[Insert phone number]

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