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## TERMS OF REFERENCE -STAND BY PARTNER

**Post Title:** Cholera Coordinator P3/P4

**Duration:** January-March 2025

**Location:** Based in Maputo, Mozambique

**Supervisor:** Chief of Field Operations/Emergencies

### MAIN RESPONSIBILITIES AND TASKS:

Under the overall guidance and supervision of the Chief of Field Operations and Emergencies, and in close collaboration with the Head of Sections (HoS) for Health, Social and Behavioural Change (SBC) and WASH, the incumbent will be responsible for UNICEF Mozambique's cholera response portfolio, as follows:

#### **Cholera response preparedness and coordination**

1. Lead UNICEF's cholera preparedness activities internally, liaising with the Ministry of Health and other relevant sector/clusters such as Health, WASH and Risk Communication and Community Engagement (RCCE) coordination mechanisms. Priorities should be in line with the government's cholera planning and UNICEF/WHO/ITFCC guidance.
2. Document and manage knowledge of UNICEF Mozambique's response to cholera outbreaks, highlighting best practices and lessons learned to inform future responses.
3. Collaborate with other UNICEF sectors, particularly Health, WASH and SBC, Supply and HR to ensure integration of activities for the cholera emergency response and ensure needs are identified and met. This entails (1) facilitating an internal cholera task force comprised of Emergency, Health, SBC, WASH, Supply and HR staff, (2) managing internal and external cholera preparedness and response meetings, developing the agenda, presentations, scheduling, and sharing minutes/action points, (3) acting as a resource person in capacity building initiatives to enhance the capacity of stakeholders to respond to cholera outbreaks.
4. Liaise with international and national partners, health and WASH cluster/sector and RCCE global and regional coordination platforms supporting the Government of Mozambique with emergency preparedness and response to cholera outbreaks.
5. Provide technical support to UNICEF and partners including the development/sharing of protocols, guidelines and training materials for surveillance, early warning and alert systems, case management, establishment of cholera treatment facilities (CTCs/CTUs and ORPs), community-based interventions, communications, social mobilization, as well as forecasting, procuring and distribution of supplies.
6. Track expenditure of available resources and gaps for the cholera response and identify priority needs; build on existing efforts to track deployment/administration of supplies, availability of financial resources (current/on the pipeline), human capacity etc.
7. Assess supply gaps in the main active/expected hotspot areas and coordinate the pre-positioning of cholera supplies from all programme sections (health, SBC and WASH) with the support of the Supply section.

#### **On the onset a new outbreak declaration**

8. Liaise with MoH, WHO, and other relevant partners to verify alerts about suspected cases or AWD cases where laboratory test results are not yet published.

#### **During and after the cholera response**

9. Coordinate and monitor the cholera response of implementing partners, ensure promptness and completeness of actions/approach and recommend/follow up on corrective actions when needed.
10. Participate actively in the national outbreak task force (in Portuguese) and contribute to decision-making processes.
11. Share regular situation reports and summary of trends analysis with the Chief of Field Operations and Emergency and Country Office Emergency Management Team.
12. Provide inputs to all cholera response reports for management, donors, budget reviews, programme analysis, and annual reports.
13. Oversee project supply chain in coordination with UNICEF supply and operations staff to provide essential drugs and materials to government and NGO partners.

#### **Education**

Advanced university degree (Masters or higher) in Public Health, Health or WASH Science Behaviour Change or another relevant field or a Bachelor's degree with at least 7 years of experience in lieu of an Advanced degree.

#### **1. Experience and competence**

- Five years of relevant work experience at the national or international level in the areas of outbreak response, public health and other health, WASH and other development relevant programs.
- Ability to express clearly and concisely ideas and concepts in written and oral form and to produce reports in a timely manner.
- Demonstrated experience in leading multidisciplinary teams and playing facilitating/coordination roles in a complex/multi-cultural context.
- Familiarity with the UN system and international response to cholera outbreak (Global Task Force to Control Cholera) is an asset.
- Knowledge of different aspects of the cholera outbreak preparedness and response.
- Excellent writing skills and demonstrable experience in qualitative and quantitative epidemiological data analysis, program monitoring and reporting
- Excellent writing and analytical skills.

#### **2. Language Proficiency**

Fluency in English is required. Knowledge of Spanish/Portuguese is strongly desired.

#### **3. UNICEF values and competency Required (based on the updated Framework)**

##### **i) Core Values**

- Care
- Respect
- Integrity
- Trust

- Accountability
- Sustainability

**ii) Core Competencies**

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)