



Addendum version 1.0 11/23

DATE	13 11 2023
ADDENDUM TO	Verification Protocol for Sustainable Biomass – Demonstrating compliance with the RED II sustainability criteria for the SDE++ Scheme and EU-ETS
DESCRIPTION	Audit criteria relating to presence on site and the duration of the audit

Amendment 1

Amendment of chapter 4 "Requirements for the verification procedures for the conformity year statement" page 16:

From:

Verification (step 3) always takes place at the energy producer's site, with a minimum time being spent on site, as specified in section 4.1. The other steps in the verification procedure (steps 1, 2 and 4) can be carried out remotely, from the CAB's office, if required

To:

Principally, verification (step 3) takes place at the energy producer's site, with a minimum time commitment as specified in section 4.1. If the necessary administration and documentation is also remotely available to the verifier, verification (step 3) may also be performed partially remotely. In all cases, verifiers should be familiar with the location of the energy producer and have visited at least once during the relevant verification or alternatively have visited at least once in the previous 12 months under a REDII approved certification scheme. The remaining steps in the verification procedure (steps 1,2 and 4) can be carried out remotely or on-site.

Amendment 2

Amendment of paragraph 4.1.1. "4.1.1 Understanding the scope and extent of the verification" page 17:

From:

When drawing up the contract proposal for the energy producer and the final implementation, the CAB must observe the following starting points:

- The minimum time allocation for the verification at the energy producer's site is one day;
- The time allocated must be extended if it is already clear in advance that the number of consignments to be checked and/or the complexity of the administration gives reason to do so;
- The time allocated must also be extended if it becomes apparent during the verification that the number of consignments to be checked and/or the complexity of the administration gives reason to do so.

To:

When drawing up the contract proposal for the energy producer and the final implementation, the CAB must observe the following starting points:

- The minimum time allocation for the verification at the energy producer's site is one day;
- The time allocated must be extended if it is already clear in advance that the number of consignments to be checked and/or the complexity of the administration gives reason to do so;
- The time allocated must also be extended if it becomes apparent during the verification that the number of consignments to be checked and/or the complexity of the administration gives reason to do so.
- This time allocation may be reduced to a minimum time allocation of 0.5 days if;
 - a. No risk aspect with indicator high was identified in risk analysis and size of deliveries is ≤ 50 , or;
 - b. Risk analysis does identify a risk aspect with indicator high and volume of deliveries is ≤ 8 , or;

c. The site visit with tour of the installation is combined with the audit for the REDII approved certification scheme;

If time allocation is different, this must be substantiated in the quotation and report.

Addition to Annex 1 of the Verification Protocol

When referring in this table to clauses in 7.1 up to 7.4 of ISO/IEC 17020:2012 ILAC's explanatory document should also be included in the assessment.

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