



# Annex VI

## SME Assessment

### Subsidy Programme for Responsible Business (SPVO)

#### Instructions

This form helps determine whether your enterprise qualifies as an SME (Small and Medium-sized Enterprise), for your SPVO application. Each section indicates how the answer influences the SME status. Partnerships consisting only of small and medium-sized enterprises (SMEs) are eligible for a higher subsidy limit and thus more likely to receive a subsidy.

Please fill out this form **for all non-local businesses** included in the SPVO partnership.

We need to process your information to carry out this subsidy scheme. RVO (Netherlands Enterprise Agency) handles your personal data with care. Read more about our privacy policy: [english.rvo.nl/privacy](https://english.rvo.nl/privacy).

#### 1. Company information

Legal name of your company

Country of registration

Chamber of Commerce (KVK) or registration number

#### 2. Number of employees

Average number of full-time equivalent (FTE) employees in the last financial year:

- ☐ Less than 10 → *Qualifies as a micro enterprise*
- ☐ 10 to 49 → *Qualifies as a small enterprise*
- ☐ 50 to 249 → *Qualifies as a medium enterprise*
- ☐ 250 or more → *Does NOT qualify as an SME*

#### 3. Annual turnover

Annual turnover in the last financial year:

- ☐ €2 million or less → *Qualifies as a micro enterprise*
- ☐ more than €2 million to €10 million → *Qualifies as a small enterprise*
- ☐ more than €10 million to €50 million → *Qualifies as a medium enterprise*
- ☐ More than €50 million → *Does NOT qualify as an SME*

Annual balance sheet total (total assets) in the last financial year:

- ☐ €2 million or less → Qualifies as a micro enterprise
- ☐ more than €2 million to €10 million → Qualifies as a small enterprise
- ☐ more than €10 million to €43 million → Qualifies as a medium enterprise
- ☐ More than €43 million → Does NOT qualify as an SME

#### 4. Ownership and independence

Is at least 25% of your company owned by another enterprise?

- ☐ No → *You are considered autonomous. This means your company qualifies as an SME*
- ☐ Yes → *Continue with questions 8 and 9 to assess your SME status.*

Does the parent enterprise surpasses SME thresholds (250 FTEs, €50M turnover, or €43M balance sheet total)?

- ☐ No → *Your company may still qualify as an SME*
- ☐ Yes → *May be considered linked enterprise, this could impact the SME status*

Are there any partnerships or linked enterprises that influence ownership or control?

- ☐ No → *You are considered autonomous*
- ☐ Yes → *Please consolidate data to assess your SME status accurately.*

#### 5. Conclusion

Based on your answers, does your enterprise qualify as an SME?

- ☐ Yes
- ☐ No
- ☐ Not sure