

# Annex VI

# Impact Clusters Cooperation Agreement 2025

The main applicant is the lead organisation that applies on behalf of the partnership.

The main applicant and all partners applying for a subsidy should complete and sign this form.

The main applicant must upload this form with the application.

With this form:

* The partners authorise the main applicant to apply for a subsidy on their behalf.
* The main applicant and all partners also commit to cooperate as a partnership and follow the Impact Clusters rules and regulations.

The undersigned,

**Lead partner and subsidy applicant**

Organisation name, type of organisation (company, civil society organisation, knowledge institute, trade association)

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Chamber of Commerce number or equivalent, date of registration

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Registered office address, P.O. address, country

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Contact person's full name, mobile telephone number, email address

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**Partner 1**

Organisation name, type of organisation (company, civil society organisation, knowledge institute, trade association)

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Chamber of Commerce number or equivalent, date of registration

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Registered office address, P.O. address, country

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Contact person's full name, mobile telephone number, email address

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**Partner 2**

Organisation name, type of organisation (company, civil society organisation, knowledge institute, trade association)

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Chamber of Commerce number or equivalent, date of registration

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Registered office address, P.O. address, country

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Contact person's full name, mobile telephone number, email address, position in the company

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**Partner 3**

Organisation name, type of organisation (company, civil society organisation, knowledge institute, trade association)

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Chamber of Commerce number or equivalent, date of registration

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Registered office address, P.O. address, country

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Contact person's full name, mobile telephone number, email address, position in the company

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**Partner 4**

Organisation name, type of organisation (company, civil society organisation, knowledge institute, trade association)

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Chamber of Commerce number or equivalent, date of registration

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Registered office address, P.O. address, country

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Contact person's full name, mobile telephone number, email address, position in the company

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**Partner 5**

Organisation name, type of organisation (company, civil society organisation, knowledge institute, trade association)

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Chamber of Commerce number or equivalent, date of registration

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Registered office address, P.O. address, country

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Contact person's full name, mobile telephone number, email address, position in the company

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**Partner 6**

Organisation name, type of organisation (company, civil society organisation, knowledge institute, trade association)

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Chamber of Commerce number or equivalent, date of registration

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Registered office address, P.O. address, country

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Contact person's full name, mobile telephone number, email address, position in the company

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hereby declare and agree to the following:

* all parties will cooperate with the implementation of project

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| Project title |

which has been submitted to the Netherlands Enterprise Agency (RVO);

* all parties ensure they have sufficient financial means and organisational capacity available to implement the project;
* the partners agree that the main applicant will act as applicant of the project;
* all parties commit themselves to the project objective, project activities, project results and required own contributions as described in the project proposal for the Impact Clusters subsidy programme;
* all parties will comply with, and enable the main applicant to comply with the obligations towards the minister as set out in the administrative decision for the, including among others:
* using a time registration system and provide the applicant with signed time registration sheets;
* providing invoices for all other costs, for example, third-party costs, passage costs, accommodation expenses, travel costs, costs for machinery and materials;
* cooperating with Monitoring and Evaluation (M&E) activities;
* the parties will cooperate intensively and maintain an open and clear communication structure. The parties will implement the project in good faith towards each other;
* In case the project is awarded an Impact Clusters subsidy, the main applicant and project partners will jointly draw up a more elaborate partnership cooperation agreement that regulates their cooperation within the framework of Impact Clusters. The partnership cooperation agreement is a free-form document.

The following subjects are a mandatory part of this partnership cooperation agreement:

* + - Shared vision on the desired impact
    - Roles and responsibilities
    - Management structure
    - Decision-making
    - Settlement of disputes
    - Financial agreements. For example, answers to questions such as: What to do in the event of financial setbacks? How advance payments are disbursed from the main applicant to the other partners. What to do if advance payments need to be corrected?
    - Administration, including time registration
    - Liability
    - Exit strategy and involvement of the partners after the project period
    - Ownership, for example, of hardware.

Other topics to include in the cooperation agreement are:

* + - The use of project results
    - Intellectual property
    - Monitoring and Evaluation
    - Responsible Business Conduct (RBC)
    - Representation of views and use of name, marks and partner logos
    - Communication.

The agreement becomes effective on the submission date of the subsidy application.

**Each partner in the partnership individually declares or authorises the following:**

* I authorise the main applicant mentioned under A to apply for an Impact Clusters subsidy for the project on my behalf. They will act as the applicant of the project.
* I authorise the applicant mentioned under A to act on my behalf in all affairs related to the project administration and the settlement of the project.
* I know the rules and regulations that apply to this subsidy programme.
* I have read and accepted the [OECD guidelines for multinational enterprises](https://www.oecd.org/en/publications/oecd-guidelines-for-multinational-enterprises-on-responsible-business-conduct_81f92357-en.html) on Responsible Business Conduct and will act accordingly.
* I have read the [FMO (Entrepreneurial Development Bank) Policies and statements](https://www.fmo.nl/policies-and-position-statements) and will not undertake any activities mentioned on the list.
* I am aware of the requirement to exclude child labour and forced labour from the trade and investment chain.
* I declare that my organisation has an integrity policy and procedures to follow this policy, or that I am willing to set up an integrity policy before the end of the project's inception phase.
* I am authorised to sign this form.
* I declare that I have completed this form truthfully.

Agreed upon and signed in 2-fold: 1 for the partnership, 1 for the Netherlands Enterprise Agency (RVO).

## Lead Partner and Subsidy Applicant

Name Signee

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Name of the organisation

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Place and date

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Signature

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## Partner 1

Name Signee

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Name of the organisation

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Place and date

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Signature

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## Partner 2

Name Signee

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Name of the organisation

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Place and date

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Signature

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## Partner 3

Name Signee

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Name of the organisation

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Place and date

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Signature

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## Partner 4

Name Signee

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Name of the organisation

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Place and date

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Signature

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## Partner 5

Name Signee

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Name of the organisation

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Place and date

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Signature

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## Partner 6

Name Signee

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Name of the organisation

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Place and date

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Signature

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We will process your personal information as it is necessary for the implementation of this subsidy programme. The Netherlands Enterprise Agency (RVO) handles your data with the utmost care.

Read more about our privacy policy: <https://english.rvo.nl/topics/privacy>.

Read more about the subsidy programme on the RVO website: [Impact Clusters – IC](https://english.rvo.nl/subsidies-financing/impact-clusters-ic).