



Annex VI SME Assessment Subsidy Programme for Responsible Enterprise (SPVO)

Instructions

This form helps decide whether an enterprise qualifies as a Small and Medium-sized Enterprise (SME) for your SPVO application. Partnerships consisting of only SMEs are more eligible to receiving a higher subsidy.

Please complete this form **for all non-local enterprises** participating in the SPVO partnership. An enterprise is any organisation engaged in economic activity, regardless of its legal form. Use data from your most recent approved annual accounts. If these are not available, use a reliable estimate. For more information on each step, please refer to the User Guide to the SME definition, available at <https://ec.europa.eu/docsroom/documents/42921>.

Make sure to include this form in your SPVO application.

We need to process your information to manage this subsidy scheme. The Netherlands Enterprise Agency (RVO) handles your data with care. Read more about our privacy policy: english.rvo.nl/privacy.

1. Company information

Legal name of your company

Country of registration

Chamber of Commerce (KVK) or registration number

2. SME thresholds

Reference accounting year:

Staff headcount (AWU):

Annual turnover (EUR):

Annual balance sheet total (EUR):

To qualify as an SME, staff must be less than 250 AWU **and**:

- Turnover less than or equal to €50,000,000 or;
- Balance sheet total less than or equal to €43,000,000

If the annual turnover exceeds €50 million and the balance sheet total exceeds €43 million, the enterprise does NOT qualify as an SME. If either is lower, the enterprise qualifies as a medium enterprise.

3. Ownership and independence

Ownership control checks:

- Another enterprise owns more than or exactly 50% or controls the enterprise → Linked
This is true if any other enterprise(s) holds more than or exactly 50% of your capital OR voting rights, or can appoint a majority of your board, or exercise dominant influence.
- Another enterprise owns 25–50% → Partner
This is true if any other enterprise(s) hold between 25% and 50% of your capital or voting rights (and no linked relationship exists).
- All outside ownership less than 25% → Autonomous
This is true if all outside holdings in your enterprise remain less than 25% (and investors are not linked to each other / do not act jointly).

Please refer to the User Guide to the SME definition, available at <https://ec.europa.eu/docsroom/documents/42921> to find more information on how to establish whether your enterprise is an autonomous enterprise, a partner enterprise or a linked enterprise.

4. Aggregated data

Autonomous: Use only your own data.

Partner: Add your proportionate share of the partner data.*

Linked: Add 100% of all linked enterprises' data.

Aggregate the data if your enterprise is linked or a partner. Leave blank if your enterprise is autonomous.

Total staff (aggregated):

Total turnover (aggregated):

Total balance sheet (aggregated):

Check which conclusion applies. To qualify as an SME:

- The total aggregated staff must be less than 250 AWU **and**:
- the total aggregated turnover less than or equal to €50,000,000 **or**;
- the aggregated balance sheet total is less than or equal to €43,000,000.

5. Conclusion

Based on your answers, does your enterprise qualify as an SME?

- SME
- Not an SME

* Please refer to the User Guide to the SME definition, available at <https://ec.europa.eu/docsroom/documents/42921> to find more information on how to do so.